



Tuesday, June 23, 2020
Business Meeting
Google Meet - Virtual Meeting, 7:00 PM

1. Call to Order

2. Virtual Business Meeting Opening 7:04 p.m.

2.01 Pledge of Allegiance

Roll Call

Ms. Shannon Johnson, President; Ms. Rita Kennedy, Vice President; Ms. Jean Lucasey; Ms. Tracy Baron; Mr. Louis Schwartz; Ms. Shannon Stringer; Mr. Matthew Rosenberg; Dr. Lisa Brady, Superintendent; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction; Mr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

2.02 Acceptance of the Agenda

Ms. Lucasey moved, and Ms. Stringer seconded, that the Board accept the June 23rd Agenda.

Vote: 7 - ayes - 0 nays

3. Announcements

We have two Citizen's Comments portions on the agenda. The first is for any items on the agenda and the second pertaining to any other matter. Please send comments to: BOEmeetingcomment@dfsd.org. Rita Kennedy, Vice President, will read them.

This will be Matt Rosenberg's last meeting, since he will be leaving the Board. Best wishes and good luck.

WPSBA – there will be a webinar dealing with Legal Issues associated with School Re-openings at 12 noon this Thursday.

There was a survey sent by WPSAB to ask what you would like to know about.

There will be training for new school board members for the Governance training in September.

4. Superintendent's Report

Virtual Parent/Community Meeting on Re-Opening Our Schools will be held on Monday, June 29th at 7 p.m. Log in information will be sent out on Monday.

Virtual Staff Meeting will be held this Thursday at 10 a.m.

Graduation is on Saturday June 27th at 10 am at Waterfront Park. Communication was sent by Dr. Falino yesterday and by me today reminding parents that parking is restricted to Dobbs Ferry residents and to please limit the number of people attending as much as possible. Masks and social distancing are encouraged to comply with current NYS requirements.

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Food distribution will end on Friday. All families have been contacted via hard copy mail with a letter from Lisa in both English and Spanish to ensure that the families will receive their Pandemic EBT cards since these cards are sent directly from the federal government. Two letters were returned and Lisa asked counselors to follow up with the families. Both issues were resolved and the address corrections are being made.

5. Correspondence

5.01 BOE Correspondence

The Board acknowledged receipt of the following correspondence:

1. Email from a parent regarding High School Senior Week and Graduation (June 8-12)
2. Correspondence concerning Briary-Ashford Crosswalk Speed Bump

6. Citizen's Comments

6.01 Notice

Members of the community may comment on any matter related to the meeting's approved agenda. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

Community members may address questions to the Board during the meeting at boemeetingcomment@dfsd.org.

None.

7. Committee Reports

7.01 BOE Committees

Personnel – 6/15

- The Committee discussed the Personnel Recommendations on the agenda.
- Update on CSEA Contracts
- Doug Berry and Ron Clamser addressed any questions

Special Education – 6/16

- The Committee reviewed the CSE/CPSE recommendations for the June 23 BOE agenda. Questions were asked and information was clarified.
- Extended School Year (ESY) Program
- The Governor's Executive Order last week allowing schools to conduct in-person ESY programs took school districts by surprise.
- The District canvassed our SE parents with children who receive ESY services to gauge the level of interest. There was a very mixed response. More importantly, the District is simply not equipped or ready at this time to address all of the variables that need to be addressed including:
 - Transportation
 - Facilities
 - PPE
 - Nursing and medical protocols
 - Staffing
- At this point in time, most districts will remain with a virtual program due to the above challenges. SWBOCES, Rockland BOCES, and PNWBOCES will also run virtual programs this summer.

Facilities – 6/16

- Introduction of Fiscal Advisors & Marketing

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- Projected Debt Services & Building Aid Analysis
- Fiscal Advisors & Marketing was introduced to the board as the new firm that will be providing fiscal advisor services to the district. They provided the committee with an analysis of the project's building aid projections and a schedule for when to issue bonds to finance the construction for the project.
- Cash Flow Analysis
 - Calgi provided an explanation of the projected cash flow for the project.
- Capital Project Update
- Tetra Tech provided the committee with a project status update. We are still on schedule for submitting the documents to SED in July

School & Community Relations – 6/17

- The Committee debriefed communications related to the successful Budget and Trustee Vote on June 16th. A thank you to the community will appear on Friday in our Advertorial space.
- The Committee discussed the upcoming Virtual Parent/Community School Re-Opening Meeting that will be held on Monday, June 29th at 7 p.m. The K-12 will be sent on Monday, June 22.

8. Board Actions

Ms. Lucasey moved, and Ms. Baron seconded, that the Board approve Items 8.06, 8.08, 8.09, 8.10, 8.11 and 8.12 as a consent agenda.

Vote: 7 - ayes - 0 nays

Mr. Schwartz moved, and Ms. Stringer seconded, that the Board approve 8.06, 8.08, 8.09, 8.10, 8.11 and 8.12.

Vote: 7 - ayes - 0 nays

8.06 2020-2021 Service Bids

The Board renewed the attached contracts to the vendors as noted on the attached list.

8.08 Budget Transfer

The Board approved the following budget transfers to cover payroll code alignments:

Account Code	Description	Decrease	Increase
1310-160-00-8110	Business Office	\$16,862.34	
1620-160-02-8131	Cust Security/Night	\$12,669.74	
2070-151-04-0000	Staff Development	\$16,306.02	
2110-120-01-1050	Tch Reg-K Salary		\$65,685.00
2110-120-01-4500	Tch Reg-Foreign Lng Sal		\$35,673.00
2110-120-02-4106	Tch Reg-English Salary	\$60,367.49	
2110-120-02-6100	Tch Reg-Phys Ed Salary	\$10,380.96	
2110-130-02-4107	Tch Reg-English Salary	\$13,845.44	
2110-130-02-4307	Tch Reg-Math Salary		\$29,099.88
2110-130-02-7400	Tch Reg-Math AIS		\$20,909.00
2110-130-03-4100	Tch Reg-English Salary		\$37,014.20

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2110-130-03-4200	Tch Reg-Social Studies	\$11,672.00	
2110-130-03-4300	Tch Reg-Math Salary	\$28,181.93	
2110-130-03-4400	Tch Reg-Science Salary	\$29,255.53	
2110-130-03-6100	Tch Reg-Phys Ed Salary	\$10,380.33	
2110-140-01-1000	Tch Reg-Permanent Sub	\$19,802.50	
2110-150-04-0000	Tch Reg-Advancement	\$11,074.94	
2110-153-03-0000	Tch Reg-Ovrid/Extr Per-HS		\$67,391.00
2110-155-01-8121	Teacher Assistant	\$37,209.85	
2110-156-01-8121	TA-Class Coverage - HS		\$18,256.47
2110-160-02-8122	Aides/Monitors	\$24,623.37	
2250-150-01-6300	Spec Ed Sal-Spch & Lng		\$32,859.48
2250-150-02-7230	Spec Ed Sal-Spec Ed	\$21,742.98	
2250-150-02-7230	Spec Ed Sal-Resource Rm	\$25,240.90	
2250-150-03-7200	Spec Ed Sal-Spec Ed		\$14,572.79
2250-155-01-8121	Teacher Assistant		\$55,815.98
2250-155-03-8121	Teacher Assistant		\$24,449.94
2250-160-00-6600	Spec Ed-Therapist Sal	\$38,132.00	
2820-150-02-6500	Psych Svc-Psych Sal-MS	\$47,484.00	
2855-150-03-7900	Athletics Stipends-HS		\$8,505.58
9060-861-00-0000	Medical Ins-Waiver Pmts		\$25,000.00
		\$435,232.32	\$435,232.32

8.09 Budget Transfer

The Board approved the following budget transfers:

Account	Decrease	Increase
1620-490-08-5500 Operations BOCES		15,500.00
1620-406-08-0000 Contractual Security	15,500.00	
1680-490-00-0000 Central Data Proc BOCES		15,500.00
2110-512-03-0000 Tch Reg Testing	15,500.00	
2250-490-01-7200 Spec Ed BOCES K-5		31,000.00
2250-490-03-7200 Spec Ed BOCES 9-12		19,000.00
2250-470-03-0000 Spec Ed Tuitions 9-12	50,000.00	
9050-850-00-0000 Unemployment Ins		20,000.00
9060-860-00-0000 Medical Ins Premiums	20,000.00	
Total	101,000.00	101,000.00

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8.10 Special Education Vendors

The Board approved the Special Education Vendors on the attached list:

8.11 CSE/CPSE

The Board authorized and directed the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated June 16, 2020 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated June 16, 2020.

8.12 Personnel

The Board approved the staff personnel recommendations.

8.01 Tax Warrant Notification

Ms. Kennedy moved, and Mr. Rosenberg seconded, that the Board approve the Tax Warrant Notification for the 2020-2021 School Year to the Town of Greenburgh in the amount of \$39,804,331 calculated as follows:

Total Appropriation: \$47,065,725
Non-Property Tax Revenue: \$7,261,394
Total Tax Warrant to be collected: \$39,804,331

Vote: 7 - ayes - 0 nays

8.02 Ad Hoc Subcommittee on Real Property Tax and Related Matters for the 2020-21 School Year

Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board establish the following:

WHEREAS the Board deems it to be necessary and appropriate to review the status of real property tax and related matters that affect overall District revenues; and

WHEREAS studying information about the tax status of properties and reporting back to the Board will be of assistance for informing the Board as it prepares for the next school year's budget proceedings;

NOW, THEREFORE, BE IT RESOLVED that pursuant to District Policy 2250, the Board hereby establishes the Ad Hoc Subcommittee on Real Property Tax and Related Matters for the 2020-21 School Year, to be comprised of three board of education members: Tracy Baron, Jean Lucasey and Shannon Stringer, who will be charged with the study and review of real property tax and related matters for the purpose of reporting back to the Board of Education during the budget formation process for the 2021-22 School Year Budget; and

BE IT FURTHER RESOLVED, that this subcommittee shall be assisted by the Superintendent of Schools and Assistant Superintendent for Finance, Facilities and Operations in gathering information and providing data that will be relevant to the work of the subcommittee.

Vote: 7 - ayes - 0 nays

8.03 Audit Committee Member

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Mr. Rosenberg moved, and Ms. Lucasey seconded, that the Board appoint Massimo Bufalini as a member of the District's Audit Committee.

Vote: 7 - ayes - 0 nays

8.04 Reorganizational Board Meeting

Ms. Stringer moved, and Mr. Schwartz seconded, that the Board adopt Tuesday, July 7, 2020 at 5:30 PM for the Reorganization Meeting.

Vote: 7 - ayes - 0 nays

8.05 Royal Coach Transportation Agreement

Mr. Rosenberg moved, and Ms. Lucasey seconded, that the Board approve the following resolution:

WHEREAS, Dobbs Ferry Union Free School District, one of the Quad Districts, entered into transportation contracts with Royal Coach Lines, Inc. ("Royal Coach") in June 2019 for In-District and Out-of-District home-to-school transportation, and other student transportation; and

WHEREAS, the School District wishes to ensure that when school resumes after the COVID-19 pandemic, student transportation will be provided; and

WHEREAS, the Board of Education, in consideration of the settlement of any differences with Royal Coach, the assurance that students will have transportation when school resumes and the extension of transportation contracts at CPI for three years, has agreed to pay Royal Coach a percentage of the operating expenses of the home-to-school transportation contracts during the school closures;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Board President to execute an Agreement on behalf of the Dobbs Ferry Union Free District with Royal Coach Lines, Inc., as presented to the Board at this meeting. A copy of such agreement shall be incorporated by reference within the minutes of this meeting.

Vote: 7 - ayes - 0 nays

8.07 Year End Reserves

Mr. Rosenberg moved, and Ms. Lucasey seconded, that the Board approve the following actions on the District's reserve accounts:

G/L Account No.	Name of Reserve	Action	Amount
A864	Reserve for Tax Certiorari	Establish for FY 2019	\$1,561,853
A917	Unassigned Fund Balance	Retain at 4%	\$1,882,629

Vote: 7 - ayes - 0 nays

9. Acknowledgements

9.01 Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report for April and May 2020.

9.02 Warrants

The Board acknowledged receipt of the following warrants:
Warrant No. 57 & 63 Multi.

MINUTES

10. Citizen's Comments

10.01 Notice

Members of the community may comment on any matter related to district business. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

Community members may address questions to the Board during the meeting at boemeetingcomment@dfsd.org.

None.

11. Old Business

Loretta Tularzko thanked her past and present colleagues for all their help and support with the Budget/Trustee Absentee Vote.

12. New Business

Thanks to the volunteers for the School Reopening Task Force. Dr. Brady explained the areas of focus and stated that the turnaround time will be very short.

Several questions posed by the Board:

- Will four Board members hinder the work of the Task Force?
- Will a meeting notice be required due to four Board members attending?
- The Board will be taking action on certain parts of what will be required.
- Substantial communications will be essential.
- Shannon Stringer offered to step back if required.
- People will have to have to deal with uncertainty – moving back and forth from different Phases.

Leadership for the Board of Education for 2020-2021

- Shannon Johnson will not be seeking leadership again
- Louis Schwartz is interested in being the President
- Rita Kennedy is interested in being the Vice President
- Tracy Baron is interested and will think about it further
- Thank you to all stepping up
- Thanks to Shannon Johnson and Rita Kennedy for leadership this year

13. Upcoming Meetings

13.01 Calendar

Tuesday, July 7, 2020 - 5:30 PM- Virtual Meeting

- Reorganization Meeting

14. Executive Session

14.01 Executive Session

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At 8:06 PM, Ms. Lucasey moved, and Mr. Rosenberg seconded, that the Board recesses into Executive Session for the following purposes as amended: to discuss the contract of the Superintendent and to discuss the Superintendent's annual review, CSEA Custodial and Clerical contracts and Confidential Employees.

It is not anticipated that the Board will return to public session to take any action(s).

Vote: 7 - ayes - 0 nays

Ms. Lucasey moved, and Mr. Schwartz seconded, to appoint Ms. Kennedy as Clerk Pro Tem.

Vote: 7 - ayes - 0 nays

At 9:28 PM, Ms. Lucasey moved, and Mr. Rosenberg seconded, to move back to the Public Meeting.

Vote: 7 ayes - 0 nays

15. Adjournment

At 9:29 PM, Mr. Rosenberg moved, and Ms. Lucasey seconded, that the Board adjourn the meeting.

Vote: 7 - ayes - 0 nays

16. Approved Minutes

16.01 Approved Minutes - May 5 and May 18, 2020